



Government of Kerala
കേരള സർക്കാർ
2009



Reg. No. രജി. നമ്പർ
KL/TV(N)/12/2009-2011

KERALA GAZETTE

കേരള ഗസറ്റ്

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THIRUVANANTHAPURAM, TUESDAY
തിരുവനന്തപുരം, ചൊവ്വ

17th February 2009
2009 ഫെബ്രുവരി 17
28th Magha 1930
1930 മാഘം 28

No.
നമ്പർ

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PART III Stores Purchase

Kerala Public Service Commission

TENDER NOTICE

No.R&A II (4) 985/2008/GW. 16th January 2009.

Sealed tenders are invited for the supply of Printed Applications, Brochures and Envelops to P.S.C. as per the specifications given in the schedule of items.

The tender should be superscribed "Tender No.1/09, for the supply of Application forms, Brochures and Envelope's and addressed to the Secretary, Kerala Public Service Commission, Pattom, Thiruvananthapuram, Kerala Pin-695 004. Tenders will be received upto 1 p.m. on 25-2-2009 and will be opened at 3 p.m. on 25-2-2009 in the presence of the tenderers or their authorised representatives who may be present at that time. Late tenders will not be accepted.

Intending tenderers may send an application to the Secretary, Kerala Public Service Commission and obtain the requisite tender forms along with the specimen. Applications for the tender form and specimen should be accompanied by a cash remittance/M.O./D.D. (favouring Secretary, Kerala Public Service Commission) of Rs. 2,250 (Rupees Two thousand two hundred and fifty only) including VAT which is the price fixed for a tender form and is not refundable under any circumstances. The tender forms are not transferable. Duplicate tender forms, if required will be issued at a cost of Rs. 1,125 (Rupees One thousand one hundred and twenty five only) per copy. The sale of tender forms will be closed at 12 Noon on 25-2-2009. Cheques, Postal Orders, Postal Stamps etc. will not be accepted towards the cost of the tender forms nor will the forms be sent by V. P. P. Kerala Stamp Paper will be supplied to the intending tenderers outside Kerala for execution of agreement along with the tender in case they request for the same and remit Rs. 80 separately i.e. Rs. 50 for Stamp Paper and Rs. 30 towards incidental expenses. Money Order alone will be accepted for this purpose.

SCHEDULE

Sl. No.	Specifications	Quantity Normal requirements
(1)	(2)	(3)
1	Printed Application forms as per specimen and as per paper specification mentioned below OMR Paper Specifications : Size : A4 Weight : 100 to 105 gsm Type : OCR Grade Reflective Caliper : 0.0035" to 0.0080"	50 lakhs
2	Printed Brochures/Instruction sheet as per specification comprising of four sheets (8 pages) printed in single colour and folded at appropriate location on 60/70 gsm paper	50 lakhs
3	Envelope printed on one or two side manufactured using 80 gsm paper size 9" x 5"	50 lakhs
4	Envelope of thick brown craft paper (for placing the items above including other documents if any) printed on 80 gsm paper size 8.5"x10"	50 lakhs

Superscription—Tender No. 1/2009 for Printing and supply of Application forms, Brochures and Envelopes.

Cost of tender form :

Original—Rs. 2,250 (including VAT).

Duplicate—Rs. 1,125 (including VAT).

Last date and time of closing for sale of tender forms—25-2-2009, 12 Noon.

Last date and time of receipt of tender—25-2-2009, 1 p.m.

Date and time for opening of tender—25-2-2009, 3 p.m.

Date up to which the rates are to be firm—1 year from the date of purchase order.

Address of officer from whom tender forms are to be obtained and to whom tender are to be sent—The Secretary, Kerala Public Service Commission, Thulasi Hill, Pattom Palace P.O., Thiruvananthapuram-695 004.

Name and Designation of the purchasing officer—P. C. Binoy, Secretary, Kerala Public Service Commission, Thulasi Hill, Pattom Palace, P. O. Thiruvananthapuram-695 004.

TERMS AND CONDITIONS

- All the items should be supplied to the Office of the Kerala Public Service Commission, Pattom P. O., Thiruvananthapuram-4, 13 District PSC Offices, G.P.O., Thiruvananthapuram and all Head Post Offices in Kerala.
- The application forms are intended for OMR scanning, so the quality of paper, dimensions, cutting perfection and uniform colour contrast insisted ought to be strictly adhered to.
- The printed application forms should be supplied only after scanning.
- Printing facility of the supplier should be ISO certified.
- The printing of barcode should be flawless. All the barcodes should be unique and tested by the supplier before it is supplied 100 specimen copies of printed OMR applications with barcode should be submitted along with the tender for assessing the quality of paper and printing. Tenders submitted without sample OMR applications will be rejected.
- The Printing Press must have the capability of printing over one lakh barcodes in a day (Laser printing).
- Though the initial supply is only 50 lakhs, the tenderer must enter into a contract with Kerala Public Service Commission for the supply of above items as per the requirement for a period of one year from the date of contract with the same rate and conditions.
- The payment will be made after delivery of each consignment subject to certification by our consultants as to the quality of the materials supplied.
- All charges, taxes, duties and levies should be indicated clearly in the tender.
- The Commission reserves the right to visit the premises of the printer with or without prior notice.
- Every tenderer should send along with the tender an Earnest Money Deposit (EMD) equivalent to 1 % of the total value of the items quoted by the tenderer by a Crossed Demand Draft payable at Thiruvananthapuram drawn in favour of The Secretary, Kerala Public Service Commission, Pattom Palace P.O., Thiruvananthapuram-4. An agreement executed in the Kerala Stamp Paper worth Rs. 50, should also be submitted along with the tender, the details of which are available in the tender forms itself.
- The Earnest Money Deposit will be returned to the suppliers after completion of the period of supply.
- The tender forms are not transferable.
- The rate quoted should remain firm till 1 year from the date of purchase order.
- The right to reject any tender in full or in part without assigning any reasons thereof is reserved.

Office of the
Kerala Public Service Commission,
Thiruvananthapuram-695 004.

(Sd.)
Secretary.